**PLAS GWYNANT OUTDOOR EDUCATION CENTRE**

**RISK MANAGEMENT SUMMARY**

This summary is to assure clients that our risk analysis and management schemes are adequately robust.

**CENTRE DETAILS**

Name: Plas Gwynant Outdoor Education Centre

Website: www.sandwellresidentials.co.uk/

Email: plas\_gwynant@sandwell.gov.uk

**ADVENTURE ACTIVITIES LICENCE DETAILS**

Holding an Adventure Activities Licence means that we have been inspected by the Adventure Activities Licensing Authority (AALA), part of the Health and Safety Executive (HSE), and our risk analysis and management systems were found to be at least satisfactory. More about what holding a license means can be found on the Licensing Authority's website <https://aala.hse.gov.uk/aala/>

Reference No: R0677 License Number: L46770

Date license expires: 18 July 2023

Our license is available for inspection on site. A copy can be sent on request.

**STAFF COMPETENCE AND QUALIFICATIONS**

All staff will either hold a relevant National Governing Body (NGB) qualification, or have been assessed as competent by an appropriately experienced and qualified person consistent with the requirements of the Licensing Regulations. Details will be available for inspection on site.

**CHILD PROTECTION**

Our policy is consistent with current good practice in this area and meets current statutory requirements. Disclosure and Barring Service (DBS) checks are carried out on all staff.

**SUPERVISION WHEN NOT ON ACTIVITIES**

Overnight supervision is the responsibility of the visiting staff. Plas Gwynant staff are either on site overnight or on call when not on site.

**RISK ASSESSMENT**

Inspected as part of our Adventure Activities Licence

**INSURANCE**

Insurance company: QBE Insurance (Europe) Limited

Policy No: Y094505QBE0120A

Date of Cover: 01 October 2020 to 30 September 2021

Amount of cover:

Employers liability £5 million any one occurrence

Public liability: £5 million any one occurrence

Prof. indemnity: £5 million any one occurrence

Our insurance does not offer any personal accident cover

**TRANSPORT**

Provided: Yes, whilst at the Centre

Type: 2 x 17, 1 x 16 seater Ford Transit minibuses

Do they comply with current legislation? Yes

Permit holder? Yes (Permit Number D/min 54486-88)

**EQUIPMENT**

Specialist equipment provided Yes

All equipment provided will be fit for purpose and is inspected as part of our adventure activities licence. Records of equipment checks will be available for inspection on site.

**SECURITY ARRANGEMENTS**

Our security arrangements on site are:

Main entrance has intercom security. Visitors must report to reception and sign in and out. At night all external doors are locked by member of staff on duty.

**DECLARATION**

I declare that the information above is accurate.

Date: 15.09.2021

Jeff Handley

Head of Centre